



Laurence Brewer <laurence.brewer@nara.gov>

Fwd: Follow up

4 messages

Paul Wester <paul.wester@nara.gov>
To: Laurence Brewer <laurence.brewer@nara.gov>

Thu, Apr 16, 2015 at 6:25 AM

Laurence,
Will this work for you?

Thanks, Paul

----- Forwarded message -----

From: "Paul Wester" <paul.wester@nara.gov>

Date: Apr 16, 2015 6:23 AM

Subject: Fwd: Follow up

To: "GaryM Stern" <garym.stern@nara.gov>, "William Bosanko" <william.bosanko@nara.gov>, "Jay Trainer" <jay.trainer@nara.gov>

Cc:

Jay, Jay, and Gary,
We need to discuss how to proceed, or confirm via email.

Given our new statutory authorities, it would be difficult for us to decline exercising them in this instance.

Logistically, starting this work this week will be challenging.

Because of our equally important issues with another set of agencies, I had hoped to have Laurence work these specific State issues and have Maggie and Lisa work the CIA and broader IC issues, and then have us all continue to work the Capstone GRS issue going into the 5/21 public meeting.

Laurence [REDACTED] is out-of-pocket until next week, and maybe longer. Before the ICN imbroglio, I had suggested to my staff that maybe we look elsewhere, like Research Services, for assistance. That would be a catastrophic solution at this point.

To start the work, if we agree that NARA needs to do a review, a solution is for me to go over to meet with Bill Fischer and crew ASAP (with or without Peggy) about what this looks like (maybe Friday), and then determine how to insert Laurence into actually doing the work later next week.

FOIA(b)(6)

We would then schedule the broader meeting with Peggy for whenever we can fit it in around [REDACTED] [REDACTED] (I will cancel my personal trip to Waltham to see off Marvin Kabakoff next week. It was becoming impossible to manage anyway.)

What do you think of this approach, both on the basic decision of doing a review and the logistics?

Thanks, Paul

----- Forwarded message -----

From: "Grafeld, Margaret P" <GrafeldMP@state.gov>

Date: Apr 15, 2015 11:30 PM

Subject: Follow up

To: "paul.wester@nara.gov" <paul.wester@nara.gov>

Cc:

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Dear Paul,

000011

I wanted to follow up on scheduling for our larger meeting, as well as to request your assistance.

As you are aware, we are responsible for responding to literally hundreds of FOIA requests for the HRC emails. Prior to initiating the FOIA review of the entire collection, the State Records Officer, Bill Fischer, organized the collection for preservation consistent with records guidelines and conducted an appraisal of the emails. As part of that effort, he concluded that roughly 1000 emails of the 55K collection were totally personal and not records. ("Hybrid" documents containing both record and personal information were deemed to be records.)

In NARA's capacity as the lead agency for records, I would appreciate your designating a records appraiser to work with Bill to review and validate his findings vis a vis the personal emails, starting this effort as soon as possible so we can proceed with our FOIA review, incorporating the appraisal of the personal documents into our reviewers' decisions. Please let me know at your earliest convenience whom you designate and when s/he can begin (hopefully, this week if at all possible). We look forward to working with you on this effort and will do our best to accommodate your requirements.

FOIA(b)(6)

Regarding scheduling our larger meeting...next Tuesday

While I will not be available at all on Tuesday, I can most probably meet after 3:00 on Thursday and Friday. I regret not being available at the designated times, but trust you understand. The Tuesday/Thursday commitments occur every other week.

I hope the foregoing is helpful in moving forward - both the appraisal of the personal material, as well as the scheduling of our first meeting.

With thanks and regards,
Peggy

Laurence Brewer <laurence.brewer@nara.gov>

Thu, Apr 16, 2015 at 6:35 AM

To: Paul Wester <paul.wester@nara.gov>

Paul - I have no commitments late Thursday or Friday next week and should be able to manage.

[Quoted text hidden]

Paul Wester <paul.wester@nara.gov>

Thu, Apr 16, 2015 at 7:15 AM

To: Laurence Brewer <laurence.brewer@nara.gov>

Perfect. Hopefully I can square away things with Jay B and Gary this morning.
Thanks, Paul

[Quoted text hidden]

Paul Wester <paul.wester@nara.gov>

Fri, Apr 17, 2015 at 7:51 AM

To: "Brewer, Laurence" <laurence.brewer@nara.gov>

FYI

I think you now see most everything going on. Getting on the shuttle now.

Paul

Paul M. Wester, Jr.
Chief Records Officer for the U.S. Government
National Archives and Records Administration

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301-837-3120

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----- Forwarded message -----

From: **Paul Wester** <paul.wester@nara.gov>
Date: Thu, Apr 16, 2015 at 6:39 PM
Subject: Re: Follow up
To: "Grafeld, Margaret P" <GrafeldMP@state.gov>

Peggy,

Sorry for the delay in responding, but I think I have things squared away for the next day or so.

I am going to visit with Bill Fischer tomorrow morning at 9:00am to discuss the process that he and his staff followed for doing the personal record review. He and I spoke earlier this afternoon.

After talking to Bill tomorrow, and having additional conversations at NARA, I am going to prepare official correspondence to you outlining the scope of the review of the personal email that NARA will conduct in the next several weeks. I hope to send this correspondence to you early next week.

Laurence Brewer, our director of the National Records Management Program, will be one of the reviewers. We will have one other experienced NARA staff member do this work with Laurence, but I have to consult with some of my colleagues on who can do this work with Laurence. I hope to have that squared away by early next week.

I was able to cancel my travel for next Thursday and Friday so that we can find a time to meet to discuss your April 2nd response to our alienation of records letter from March 3rd. We can make anytime on Thursday 4/23 (understanding afternoons would probably work best for you), or on Friday, 4/24 anytime until maybe 2:00pm work for the meeting. Gary Stern, Laurence, and I -- and maybe someone else from our counsel -- will make the visit with you and your staff.

Let me know what works with your schedule, and we will make it happen.

I have some additional meetings late tomorrow afternoon back at College Park, but we should probably talk by phone late tomorrow (5:00pm or so) to review where we are with everything.

Have a great evening.

Paul

Paul M. Wester, Jr.
Chief Records Officer for the U.S. Government
National Archives and Records Administration
301-837-3120

On Thu, Apr 16, 2015 at 8:15 AM, Grafeld, Margaret P <GrafeldMP@state.gov> wrote:

Paul,

I'm very appreciative for all that you have done, continue to do, and will do in the future to work with us on all levels, especially in these challenging times for all. I'm truly very grateful - testament to the relationship that we have built over the years in establishing a model working (and personal/professional) relationship between NARA and State.

I would welcome your working with Bill F, the sooner the better. I will let him know to expect hearing from you or a member of your staff today. Then you/your staff can work directly with him on the personal emails. Thank you.

That said, I truly hate for you to cancel a trip due to my scheduling constraints, I trust it wasn't a vacation trip. I can try to work [redacted] around your timing on Thursday afternoon. Please let me know your availability.

FOIA(b)(6)

000013

As always, with thanks and best regards,
Peggy

Margaret P. Grafeld
Deputy Assistant Secretary
Global Information Services
Bureau of Administration
U.S. Department of State

From: Paul Wester [mailto:paul.wester@nara.gov]
Sent: Thursday, April 16, 2015 06:37 AM
To: Grafeld, Margaret P
Subject: Re: Follow up

Peggy,
I completely understand the situation.

I will have a way forward later this morning. I am checking on some issues with our senior staff. The Archivist has a hearing this morning on a completely unrelated matter. This is occupying a bit of our energy right now.

Pending my internal clearances, would you be amenable to me scheduling a meeting with Bill F to get a lay of the land for a review as soon as tomorrow and then start the work next week?

I am cancelling a trip I had for late next week in anticipation of having the larger meeting with you on Thursday of next week.

More to come on the confirmation later this morning.

Thanks, Paul

On Apr 15, 2015 11:30 PM, "Grafeld, Margaret P" <GrafeldMP@state.gov> wrote:
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FOIA(b)(6)

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11/2/2015

National Archives & Records Administration Mail - Fwd: Follow up

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With thanks and regards,
Peggy